

**ARKANSAS ELITE**



**WELDING ACADEMY**

# **ARKANSAS ELITE WELDING ACADEMY, LLC**

## **STUDENT CATALOG**

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## **Administration and Staff**

**Travis Bird “T.Bird” – Arkansas Elite Welding Academy, (AEWA) Owner, President and Lead Instructor.** Travis Bird has over 18 years experience. T.Bird started out in 2000 at the local welding shop. By 2004, he has progressed to refineries and power plants across the U.S. In early 2007, T.Bird began pipelining. After spending 9 years nationwide on various pipeline projects, such as compressor station, main lines, fab yards, etc., he founded AEWA.

**Josh Waymack – AEWA Vice President, Director of Education, CWI and QC Manager.** In 2000 Josh started working for an industrial fabrication company as a structural welder in his home town. Josh then attended welding school to obtain pipe welding skills upon completion he went on to become a top pipe welder for various contractors nationwide. In 2013 he obtained his CWI and became the Quality Control Manager “QC” for a company where he inspected documents and assured the quality of his co-worker’s welds for the client they were performing work for.

**Misty Pitman – Director of Operations, CFO, Director of Enrollment and Recruitment.** Misty has over 20 years experience in Grant Management, Education, Continuous Improvement and Leadership. Misty’s professional experience consists of small business management, classroom teaching, curriculum development and training, recruitment, retention, school administration, grant and federal program management. She holds a B.S. In Organizational Management, a M.A. in Teaching and an Ed. S in Educational Leadership.

**Travis Faulk – Director of Safety and Career Services.** Travis began his career in 1994 by attending welding school. Upon graduation he went to work for NABCO Mechanical. He then moved into the local 155 as a welder/fitter. He started his own business in 2003 building and repairing food grade milk water and ice cream plants, specializing in stainless steel piping. In 2009 he began inspecting pipelines for Southwestern Energy which later became Flywheel. He obtained his Certified Welding Inspectors Certification, “CWI” in 2018. He joined AEWA full time in 2019.

## **Administration and Staff Cont.**

**Dennis Black – Instructor.** Dennis started his career in 1976 on a barge in the North Sea. He then spent 29 years working in plants, specializing in stainless steel and boiler tubes. In 2005, Dennis started pipelining until 2016, when he then began instruction at AEWA.

**Kelly Patrick – Bookkeeping and Finance Coordinator.** Kelly brings a wealth of professional experience to AEWA. She has 30+ years experience in various customer service roles, finance administration and property and casualty insurance. Kelly currently holds a property and casualty insurance license, is a licensed Notary Public and is a licensed Admissions Representative.

**Jason Sasaki - Instructor.** Jason started with Duke/Fluor Daniel in the pipe division. He welded pipe for several years then transitioned into rig welding. After chasing oil rigs for several years he planted roots in Central Arkansas and has been a top on call on site rig repair specialist. He also worked part time as a welding instructor. He joined AEWA as a full time instructor in 2019.

**Austin Harp - Student Development Coordinator.** Austin is an Arkansas Elite Welding Academy Alumni, he has traveled the U.S. working as a single hand combo welder in Plants and Refineries. Austin joined AEWA as a Student Development Advisor in 2019.

**DJ Latimer - Logistics and Materials Manager.** DJ holds a BS in Business Management. DJ possesses over 10 years in professional and management experience. DJ joined Arkansas Elite Welding Academy in 2019

## **ARKANSAS ELITE WELDING ACADEMY, LLC (AEWA)**

Arkansas Elite Welding Academy, LLC is a for profit institution whose goal is to provide rigorous training to embark on a profitable and rewarding career in the field of welding. The school was established in 2016 to train dedicated individuals to fill the growing demand for qualified pipe welders in refineries, plants and pipelines. We have expanded our offerings to include Structural Welding and Downhill programs and an integrated Combined Structural Pipe welding program. We are licensed to operate by the Arkansas Department of Higher Education.

### **Our Mission**

Arkansas Elite Welding Academy, LLC prepares students to exceed industry standards on real welding jobs all over the world.

### **Facilities**

Arkansas Elite Welding Academy, LLC is in Quitman, AR. AEWA is located on approximately 4 acres consisting of one building containing administrative offices, conference room, student break and vending room, student computer labs, bathrooms and shop/lab consisting of 60 welding booths, various real-world welding simulators, an outdoor covered pipe and plate preparation cutting area, tool room and bathroom. The upper level is equipped with offices, lunchroom, classroom space, and kitchenette. The campus also houses an outdoor mock pipe system offering multiple weld positions for simulated field welding. We currently have capacity for 60 students.

### **Admission Requirements**

- You must be at least 17 years or older and submit proof of a high school diploma or GED to be enrolled.
- You must be in good physical condition since welding is a physical activity. While physical handicaps do not preclude you from admission to the school, individuals with physical handicaps should consult with their physician and the school director to determine if the training requirements can be accomplished.
- You should be able to read, write, and understand English.
- It is strongly advised that your vision is tested and corrected prior to the program start date. This is not a requirement, but this will assist you in being successful in your welding program.

## Enrollment Dates

Arkansas Elite Welding Academy, LLC has classes starting monthly. Our Day class is Monday – Thursday, 8:00-6:00. The Downhill Program will begin April 20, 2019 and run 6 weeks.

[www.arkansasewa.com](http://www.arkansasewa.com).

### Elite Pipe Welding Program

Cohort	Start Date	Completion Date
P.01.20	01/14/2020	05/2020
P.02.20	02/11/2020	06/2020
P.03.20	03/17/2020	07/2020
P.04.20	04/14/2020	08/2020
P.06.2.20	06/02/2020	10/2020
P.06.23.20	06/23/2020	10/2020
P.07.20	07/28/2020	12/2020
P.08.20	08/18/2020	01/2021
P.10.6.20	10/06/2020	02/2021
P.10.27.20	10/27/2020	3/2021
P.12.20	12/14/2020	5/2021

### Elite Structural Welding Program

Cohort	Start Date	Completion Date
S.01.20	01/14/2020	04/2020
S.02.20	02/11/2020	04/2020
S.03.20	03/17/2020	06/2020
S.04.20	04/14/2020	06/2020
S.06.2.20	06/02/2020	08/2020
S.06.23.20	06/23/2020	09/2020
S.07.20	07/28/2020	10/2020
S.08.20	08/18/2020	10/2020
S.10.6.20	10/06/2020	01/2021
S.10.27.20	10/27/2020	01/2021
S.12.20	12/14/2020	03/2021

### **Combine Structural Pipe Program**

<b>Cohort</b>	<b>Start Date</b>	<b>Completion Date</b>
C.01.20	01.14.20	-
C.02.20	02.11.20	07/2020
C.03.20	03.17.20	09/2020
C.04.20	04.14.20	09/2020
C.06.02.20	06.02.20	11/2020
C.06.23.20	06.23.20	12/2020
C.07.20	07.28.20	01/2021
C.08.20	08.18.20	02/2021
C.10.6.20	10.06.20	04/2021
C.10.27.20	10.27.20	04/2021
C.12.20	12.14.20	06/2021

### **Enrollment**

**Students whom are 17 years of age and hold a High School Diploma or GED are eligible for admission to Arkansas Elite Welding Academy, LLC. Students are required to complete an enrollment application for the program they are desired to enroll in. A \$100 non refundable registration fee and \$150 refundable tuition deposit is required to secure the request start date. Outstanding tuition and fees are due in full prior to the first day of class.**

**Welding requires 20/20 vision, physical strength and the ability to work long hours in harsh conditions. We recommend a vision screening and medical exam prior to pursuing training.**

**Students who need special accommodations for enrollment may contact Director of Operations, Misty Pitman (833)354-8310**

**Arkansas Elite Welding Academy, LLC is approved to accept VA benefits for Qualifying Veterans.**

**Student Loans are provided through Arkansas Rural Endowment Fund for qualifying applicants.**

**Arkansas Elite Welding Academy provides scholarships annually to High School Seniors through a welding competition scored by rubric by a panel of judges.**

## Attendance Monitoring

Attendance is essential to benefit from class and shop instruction. You are required to be on time for each class, stay for the duration of the class session and participate fully in each shop and classroom session. Attendance including being late, leaving early, cutting class, illness and any other absences will be recorded on your daily production sheet. You will record time-in and out on your daily production sheet, attendance will be verified by instructor signature. Breaks are pre-scheduled for each day 12:15-1:00. You are expected to return from breaks on time. If you are loitering in other areas, you may be counted absent for the time spent away from your assigned area (booths/classroom). Notify your instructor if you need to be away from your assigned area.

You are expected to notify your instructor when You are unable to report at your scheduled time regardless of reason.

## Attendance/Probation/Dismissal Policies

1. You must attend 85% of a program's hours and complete all curriculum requirements to receive a Certificate of Completion.
2. Attendance is monitored continuously; an audit will be conducted at minimum two times by an instructor or administrator during the program. If your absences at any time near or exceed 15%, you will meet with a AEWA director to discuss your absences and be placed on an improvement plan which will include stipulations for improving attendance.
3. Tardies or Early outs will result in a .25 deduction from the total daily attendance production sheet. If a student falls below the 85% attendance requirement they will be dismissed. Excessive tardies, early outs and/or absences may result in the loss of the privilege of attending extra class times.
4. At the time of student audits you **MUST** be at a minimum of 85% attendance, be on pace with the curriculum and must meet production expectations. If you fail to meet these requirements, a staff evaluation will be conducted. It will then be determined whether You can move forward in the program. If you accumulate **absences** equaling 15% of the total program hours you will be **dismissed**.
5. You will be considered dismissed/withdrawn if you have not called or attended class for five consecutive days. You will be notified by mail of this action.
6. A withdrawal/dismissal date would be the last class date you attended. The date of determination would be the date that Arkansas Elite Welding Academy determines that you have been absent without notice for five (5) consecutive days. The re-admittance procedure is applicable should you wish to return to class. The Cancellation/Refund policy will be followed when calculating tuitions owed or due back to students.

NOTE: Arkansas Elite Welding Academy, LLC reserves the right to deviate from the above policy in cases where student absences are so excessive at any evaluation point that the student cannot mathematically achieve 85% attendance.



### **Academic Probation Period**

If your grades fall below the minimum satisfactory requirements of (2.0 GPA) on classwork and 80% on Production and/or weld skill evaluations, you will be placed on academic improvement plan and monitored. Student progress is monitored daily in accordance with the curriculum pacing guide. Students are notified and placed on an improvement plan if they are not making satisfactory progress. A minimum of two formal audits will be performed during each training program. At any time a student falls below the benchmark they may be dismissed.

### **Policy for Granting a Certificate upon Satisfactory Completion of Training**

If you maintain a classwork GPA of 2.0 or greater, completed all curriculum requirements, score 80% or better on all weld skill evaluations, maintain production of 80% and have not missed more than 15% of the required training hours, you will be given a Certification of Completion. Upon program completion students are eligible to earn an Arkansas Elite Welding Academy welding certification through rigorous on site testing in accordance with ASME Section IX.

### **Leave of Absence Policy**

Leave of Absence (LOA) request must be submitted to and approved by the Director. Documentation may be required. A leave of absence form will be given to you for your signature. If the leave of absence is no more than 2 weeks (80 hours of class), you will resume where you left off in the curriculum with a change in your completion date. If the leave of absence is longer than 2 weeks, you will need to meet with the school's Director before returning to class. A weld skill evaluation may be conducted to determine your restart date after your leave of absence. The school's Director must be informed 14 days prior to your proposed return to school date so that appropriate placement can be determined. A student in the military may leave and return with verification of the military time but must notify the School Director at least 14 days in advance of returning. Should you decide not to return from the LOA, it is necessary to inform us promptly. Any refund will be processed within 30 days of your notification to withdraw. If you have a financial obligation to Arkansas Elite Welding Academy, LLC, an invoice for payment will be sent to you.

If enrollment is temporarily interrupted for a Leave of Absence, the student will return to school in the same progress status as prior to the leave of absence. Hours elapsed during a leave of absence will extend the student's contract period and maximum time frame by the same number of days taken in the leave of absence and will not be included in the student's cumulative attendance percentage calculation.

### **Conditions for Re-entrance after Unsatisfactory Progress or Conduct**

The student who desires re-admittance due to unsatisfactory progress, withdrawal or a leave of absence must first make an appointment with the School Director. The Director will determine if the student has resolved the problems causing the unsatisfactory progress or conduct. Also, any outstanding debt to the school should be met before re-admittance can occur. The returning student's weld skills will be re-evaluated to determine placement. The School Director will determine an appropriate start date by reviewing daily production sheets and results of weld school evaluations. The student will begin at the next available start date. Students who withdraw prior to completion of the course and wish to re-enroll will return in the same satisfactory academic progress status as at the time of withdrawal. A new student enrollment page 9 of 20

## **Conditions for Interruption for Unsatisfactory Grades or Progress**

The school will notify a student's funding agency to interrupt the student's educational benefits, if the student does not achieve a satisfactory GPA of 2.0 or above, isn't meeting production requirements, falls below the acceptable 85% attendance, and/or has been dismissed due to conduct, attendance or grades.

## **Legal Holidays**

The school will observe the following legal holidays: New Year's Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Day and Memorial Day. Refer to School Calendar in Appendix A.

## **Dress Code**

Students will be expected to dress appropriately for a welding vocation. Students must wear long sleeved shirts (preferably cotton or FR), long pants, and leather safety shoes or boots must always be worn on shop floor. Steel toes are not required but recommended and will be required on the job. Safety glasses shall always be worn in the shop area. The items listed above are mandatory, if proper dress code is not followed students will be sent home to obtain proper attire.

## **Safety Protection**

- ANSI Z87 approved safety glasses are always required in the shop
- Students shall wear safety glasses underneath their welding hood while welding
- Students shall wear safety glasses, clear face shield and leather gloves while grinding or using rotating equipment (porta-band saw, bench grinder etc.)
- Students shall have at least the front of their shirttail tucked in while using rotating equipment such as grinders or bandsaws
- Students shall wear safety glasses along with a properly tinted (shade 5 minimum) face shield while flame cutting.
- Students shall wear leather gloves while performing any type of hot work such as (welding or flame cutting processes).
- Pants shall be outside and not tucked into boots

## **Standards of Conduct Policy**

Whenever people gather to work together to achieve goals, some rules of conduct are needed to help everyone work together efficiently, effectively and harmoniously. Students have a responsibility to themselves, the school and their peers to adhere to rules and conduct. The purpose of these rules is not to restrict the students right, but rather to ensure everyone understands what conduct is expected and necessary. Students are expected behave

appropriately. Any behavior on or off campus that is disruptive to the educational environment or that is destructive to property is unacceptable and the student may be dismissed.

Students are expected to clean up after themselves in their booths, the shop and grinding areas and in the break room. Failure to do so will result in disciplinary action.

Horseplay or sabotage of another student's work and being out of assigned work area is disruptive and will result in disciplinary action.

Music in your work area must be kept low not to disturb others. Earbuds are allowed but not recommended if hearing protection is needed, then ear muff style protection will be required. Hanging cords will not be permitted

### **Disorderly Conduct**

Students must be aware of the school's commitment to having an environment which discourages exaggerated conduct that draws attention to oneself or to a group. Disorderly or obscene conduct or any breach of peace on the school property is prohibited. No student shall push, strike or physically assault any member of the staff, administration, student body or any visitor on the campus.

### **Theft**

No student shall take, attempt to take, or keep in his possession items of school property or items belonging to others without proper authorization. Whenever theft occurs, the student shall contact a school official immediately. If deemed appropriate the school will investigate, including searches. The Sheriff's Office may be asked to assist with the investigation. AEWA is not responsible for personal items students choose to bring on campus. Theft of property will be treated as a third offense.

### **Drug and Alcohol Policy**

At this time drug testing is not required to obtain admission to Arkansas Elite Welding Academy, students may be subject to be tested anytime during their program. At no time will any drug or alcohol use be allowed on school grounds. Students may be subject to alcohol swab tests. Students are prohibited from:

1. Regardless of age, using, possessing or being under the influence of any alcoholic beverage, illegal drug or illegal substance, while on AEWA premises.
2. Possessing paraphernalia used in connection with any drug or controlled substance.
3. Selling, purchasing or transmitting illegal drugs or controlled substances.

For a student to violate the drug and alcohol policy in any way is a major policy violation will result in dismissal from the program.

### **Smoking and Tobacco Use**

Absolutely no smoking or use of e-cigarettes in the school. Students are only permitted to smoke in the designated outdoor smoking area and only during designated break times. Students should not have e-cigarettes or butane lighters on their person while in the shop. Use of smokeless tobacco is permitted. Violation of the smoking policy will result in disciplinary action.

### **Sexual Misconduct**

Any individual who is obscene, lewd, or indecent is in violation of the policies of AEWA. Sexual misconduct by AEWA's students is harmful to the image and reputation of AEWA and will not be tolerated.

### **Sexual Harassment**

AEWA is committed to providing an environment free from sexual harassment. Sexual harassment by any member of the school community is a violation of law and school policy and will not be tolerated. Sexual harassment is a serious offense and will be dealt with promptly.

### **Prohibited Materials**

AEWA strictly prohibits pornographic, lewd, vulgar, racial or any form of provocative or demeaning material. This includes but is not limited to magazines, t-shirts, decals, stickers, and electronic downloads.

***\*\*Students and Guest Toolboxes are subject to being searched while on AEWA property.***

### **Steps in Disciplinary Actions**

First offense: written document using the Student Incident Form. An AEWA director will review the document with the student giving the student the opportunity to write a response. Both the student and an AEWA director will sign and date the document. A copy of the document will be given to the student and a copy will be placed in the student file.

Second offense: written document using the Student Incident Form. Student will meet with an AEWA director to review the document giving the student the opportunity to write a response. Both the student and director will sign and date the document. A copy of the document will be given to the student and a copy will be placed in the student file. A suspension may occur at the director's discretion. The School Director has the authority to dismiss any student who violates the schools published policies.

Third offense: written document using the Student Incident Form. Student will meet with an AEWA director to review the document giving the student the opportunity to write a response. Both the student and director will sign and date the document. A copy of the document will be given to the student and a copy will be placed in the student file. A mandatory 1 week suspension will result. Hours missed because of a suspension cannot be made up. If the suspension results in the student falling below the attendance benchmark the student will be dismissed. The School Director has the authority to dismiss any student who violates the schools published policies.

## **Student Grievance Policy**

Any student, who has a grievance of any kind against Arkansas Elite Welding Academy, LLC, may immediately seek resolution in writing or verbally from the Lead Instructor, Director of Education, Vice President, Director of Operations or owner of the school. The grievance must be addressed and resolved in 48 hours of the time received. A student who is not satisfied with the grievance resolution may appeal one time to the owner of Arkansas Elite Welding Academy, LLC.

Students dissatisfied with the resolution may contact the Arkansas Department of Higher Education to file a formal grievance. They are located at 423 Main Street, Suite 400, Little Rock, Arkansas 72201, phone 501-371-2000 -email [dhe.private.careered@adhe.edu](mailto:dhe.private.careered@adhe.edu) and website [www.adhe.edu](http://www.adhe.edu)

## **Academic Standards/Grading System**

Student progress binders are maintained and available for student review at any time.

Grades on welding will be recorded as a percent. Students must maintain 80% or above on each weld test to remain in good standing. Students must pass all weld skill evaluations with 80% or better. Students will be required to meet 80% on the production daily, if they fall below 80% students will be place on an improvement plan.

## **Transfer of Credits**

Arkansas Elite Welding Academy programs are determined by clock hours instead of credit hours; therefore, we do not issue credits. Transferability of AEWA's clock hours to another institution is determined exclusively by the receiving institution. No person can imply or guarantee that clock hours will be converted to credits to be transferable. As a vocational training program, it is very likely that any credit will be given at another post-secondary institution that offers credits instead of clock hours issued by Arkansas Elite Welding Academy. All previous vocational training and/or education will be evaluated. Prior training and/or education that is specific to welding will be awarded appropriate clock hours. Students who demonstrate proficiency on weld skill evaluation through pre-enrollment testing will be awarded the appropriate hours. We will not award above ½ of the total program clock hours through proficiency assessment.

Upon program completion a copy of the student's transcript is added to their student file.

## **Arkansas Elite Welding Academy**

### **Cancellation and Refund Policy**

#### Cancellation and Refund Policy

##### **Registration Fees:**

Arkansas Elite Welding Academy, LLC (AEWA) requires a \$100 registration fee to process your application and a \$150 tuition deposit to secure your place in the program. If you interrupt your training for more than 12 months, you must apply to reenter the training program. Additional fees may be charged when you reapply.

##### **Cancellation Policy:**

Arkansas Elite Welding Academy (AEWA) agrees to accept cancellations and make refunds according to the following:

An enrollment agreement may be cancelled within 72 hours after the date of signing. The school shall promptly fully refund all tuition and fees paid pursuant to the enrollment agreement. Such refund shall be made no later than thirty (30) days after cancellation. All monies paid by an applicant will be refunded if the applicant is rejected by the school or the school cancels the program's scheduled start date.

AEWA uses ACCET's refund policy and the State of Arkansas to determine any refunds/debt after a withdrawal.

##### **Refund Policy:**

1. AEWA may retain a registration fee associated with withdrawal or termination not to exceed \$100. AEWA may retain the tool fees once tools have been distributed to students.
2. During the first week of classes, tuition charges 10% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week (40 hours FT/25 hours PT) were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through seventy-five (75%) of the period of financial obligation (program length), tuition charges retained will not exceed a pro rata (%)

portion of tuition for the training period (program length) completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)

4. After seventy-five (75%) of the period of financial obligation (program length) is completed, the institution may retain the full tuition.

**Refund Computation Sample:**

The Elite Pipe Program (daytime program) length is 720 hours of training. The student started June 1 and is estimated to complete October 15. Tuition and Lab Fees are \$14690. Last day of attendance is July 27<sup>th</sup>, the student has completed 320 hours. The student is obligated for 320 hours of attendance. Date of determination based on AEWA's attendance policy is July 27<sup>th</sup>. The percentage of tuition is retained by the school is based on the portion of the program the student attended when the student dropped or was dismissed.

Number of hours the student completed = 320 hours

Number weeks student is financially obligated = 18 weeks/720 Hours

Pro Rata portion completed based on 320 hours =  $320/720 = 44.4\%$

44.4% X \$14,690	= \$6622.36
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10% X 8167.64 (Unearned tuition)	= \$ 816.76
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Owed to AEWA	= \$7439.12
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Refunded to Student by August 21 <sup>st</sup>	= \$ 7250.88
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Both AEWA/ACCET calculation and State of Arkansas Calculation will be performed and the determination which bests benefits the student will be used.

## **Elite Pipe Welding Program**

Graduates may find suitable employment in commercial and industrial construction. Pipe welders can be found working in refineries, power plants, chemical plants, gas and oil pipe lines and many other areas. All areas of construction/industry safety, welding equipment set-up, welding equipment maintenance and welding procedures in SMAW and GTAW will be demonstrated, practiced and mastered.

The Pipe Welding Program is measured in clock hours. The only prerequisite for this program is that you must provide proof of a high school diploma or GED. The Full-Time program is 18 weeks long. A student will attend class 40 hours most weeks. (Note: number of hours per week may vary depending on holiday schedule). There are 72 lecture clock hours and 648 lab clock hours. The student to instructor ratio will vary on enrollment but maximizes at 1 instructor per 10 students. The maximum time for students to complete this program is scheduled for approximately 18 weeks. Students must wear long sleeved shirts (preferably cotton or FR), leather safety shoes or boots (steel toe is not required but will be on the job site) and jeans all other required items will be provided.

**Course Cost \$16,100 (Registration Fee \$100 Non Refundable, Tools \$1310 Non Refundable, Lab Fees \$3540, Tuition \$11,150)**

### **Curriculum**

#### **Course Objective:**

Training the individual student to become proficient and employable in the field of Pipe Welding. This course is designed for welders who may work in refineries, power plants, chemical plants, gas and oil pipe lines and many other areas.

Upon successful completion of this curriculum, the student will be given a Certificate of Completion for the Pipe Welding Program. Welding certifications are available and will be administered by a Certified Weld Inspector, certifications may only be obtained if the individual passes the weld test by all standards and code of construction.

#### **Course Description:**

This course contains core curriculum of the Elite Pipe Welding and training in Safety, SMAW (stick) and GTAW (Tig) welding processes.

This is a competency-based program; students work at their own pace but use our framework to master the curriculum in the allotted 720 clock hours. It is mandatory that the student shall complete 612 hours and demonstrate proficiency in all curriculum requirements to receive a certification of completion.

Job attainment will be based on the individuals ability to pass the contractors weld test(s) based on the governing code of construction, testing and the weld test administrator.



## **Elite Structural Welding Program**

Graduates may find suitable employment in commercial and industrial construction, plants, factories and fabrication shops. Structural welders can be found working in refineries, power plants, chemical plants, industrial and commercial construction projects, factories, fabrication shops among other areas. All areas of construction/industry safety, welding equipment set-up, welding equipment maintenance and welding procedures in SMAW, FCAW and GMAW will be demonstrated, practiced and mastered.

The Elite Structural Program is measured in clock hours. The only prerequisite for this program is that you must provide proof of a high school diploma or GED. The program is 10.5 weeks long. A student will attend class 40 hours most weeks. (Note: number of hours per week may vary depending on holiday schedule). There are 42 lecture clock hours and 378 lab clock hours. The student to instructor ratio will vary on enrollment but maximizes at 1 instructor per 10 students. The maximum time for students to complete this program is scheduled for approximately 10.5 weeks. Students must wear long sleeved shirts (preferably cotton or FR), leather safety shoes or boots (steel toe is not required but will be on the job site) and jeans all other required items will be provided.

**Course Cost \$8,100 (Registration Fee \$100, Non Refundable, Tools \$1200, Non Refundable, Lab Fees \$1360, Tuition 5440)**

### **Curriculum**

#### **Course Objective:**

Training the individual student to become proficient and employable in the field of Structural Welding. This course is designed for welders who may work in working in refineries, power plants, chemical plants, industrial and commercial construction projects, factories, fabrication shops among other areas.

Upon successful completion of this curriculum, the student will be given a Certificate of Completion for the Elite Structural Program. Welding certifications are available and will be administered by a Certified Weld Inspector, certifications may only be obtained if the individual passes the weld test by all standards and code of construction.

#### **Course Description:**

This course contains core curriculum of the Elite Structural Program and provides training in areas of construction/industry safety, welding equipment set-up, welding equipment maintenance and welding procedures in SMAW, FCAW and GMAW will be demonstrated, practiced and mastered.

This is a competency-based program; students work at their own pace but use our framework to master the curriculum in the allotted 420 clock hours. It is mandatory that the student shall complete 357 hours and demonstrate proficiency in all curriculum requirements to receive a certification of completion.

Job attainment will be based on the individuals ability to pass the contractors weld test(s) based on the governing code of construction, testing and the weld test administrator.

**Elite Combined Structural Pipe Program** (*Refer to the Course Objectives and Description detailed for the Elite Pipe Welding Program and Elite Structural Welding Program*)

Graduates may find suitable employment in commercial and industrial construction. Pipe and Structural welders can be found working in refineries, power plants, chemical plants, gas and oil pipe lines and many other areas.

This program integrates the Elite Pipe Welding Program curriculum with the Elite Structural Welding Program providing seamless training offered in both programs without overlap or interruption. This program is 920 clock hours in length and will take approximately 23 weeks to complete. It is mandatory that the student will complete 782 hours and demonstrate proficiency on all curriculum requirements to receive a certification of completion.

Job attainment will be based on the individuals ability to pass the contractors weld test(s) based on the governing code of construction, testing and the weld test administrator.

**Course Cost \$20,100 (Registration Fee \$100 Non Refundable, Tools \$1500 Non Refundable, Lab Fees \$3800, Tuition \$14,700)**

**Down Hill Pipeline Program**

This program prepares graduates for journeyman level positions as pipeline welders on gas and oil pipelines.

This program will only be offered to our graduates of Arkansas Elite Welding Academy, LLC. The student will, as previously stated; be one of our graduates, have a minimum of one-year field experience in welding, have their own rig truck and tools. This course will be offered with **tuition fees of \$6100** and will require 240 clock hours (6 weeks) for completion.

**Curriculum**

**Course Objective**

Training the individual student to become proficient and employable in the field of Pipeline Welding. This course is designed specifically for welders who work on gas and oil pipe lines and compression stations.

**Course Description**

This course is specifically designed to provide training in downhill, SMAW (stick) welding processes and pipeline safety procedures.

This is a competency-based program; students work as a cohort to master the curriculum in the allotted 240 clock hours (24 classroom/216 Lab). It is mandatory that the student shall complete 204 hours and demonstrate proficiency in all curriculum requirements to receive a certification of completion.

This program prepares graduates for journeyman level positions as pipeline welders in the field to work on gas and oil pipe lines and compression stations.

Job attainment will be based on the individuals ability to pass the contractors weld test(s) based on the governing code of construction, testing and the weld test administrator.

### **Class times for the Elite Pipe Welding Program**

The Program will be held Monday - Thursday 8:00-6:00. The program meets approximately 18 weeks at 40 hours a week of instruction. (Note: number of hours per week may vary depending on holiday schedule).

### **Class times for the Elite Structural Welding Program**

The Program will be held Monday - Thursday 8:00-6:00. The program meets 10.5 weeks at 40 hours a week of instruction. (Note: number of hours per week may vary depending on holiday schedule).

### **Class times for the Downhill Pipeline Program**

The Program will be held once a year, Monday - Thursday 8:00-6:00. The program meets 6 weeks at 40 hours a week of instruction. (Note: number of hours per week may vary depending on holiday schedule).

### **Class times for the Elite Combined Structural Pipe Program**

The Program will be held Monday - Thursday 8:00-6:00. The program meets 23 weeks at 40 hours a week of instruction. (Note: number of hours per week may vary depending on holiday schedule)

### **Job Placement**

Arkansas Elite Welding Academy provides Job Placement assistance for the last 20 hours of each program. Students are provided resume assistance, contacts and assistance making calls to contractors as well as additional assistance preparing for required on the job weld tests after graduation. AEWA in no way guarantees employment or wages upon graduation

***Arkansas Elite Welding Academy , LLC does not discriminate on the basis of sex, race, ethnic origin or religion.***

***All materials distributed to students are considered property of AEWA. Unlawful sharing or distributing of such materials is considered a Copyright Infringement. Violators will be prosecuted according to the full extent of the law.***

Students have the right to access student records. Students shall submit their request in writing and records will be released within 48 hours of when the request was received. Records will only be released to the student or persons given prior permission in accordance with the Family Education Rights and Privacy Act (FERPA)

Complaints that are related to Arkansas Elite Welding Academy, LLC you may contact Arkansas Department of Education. They are located at 423 Main Street, Suite 400, Little Rock, Arkansas 72201, phone 501-371-2000 -email [dhe.private.careered@adhe.edu](mailto:dhe.private.careered@adhe.edu) and website [www.adhe.edu](http://www.adhe.edu)

I acknowledge that I have received and read the Arkansas Elite Welding Academy, LLC catalog.

Name \_\_\_\_\_ date \_\_\_\_\_

## **ARKANSAS ELITE WELDING ACADEMY, LLC**

I, \_\_\_\_\_ UNDERSTAND AS A STUDENT OF ARKANSAS ELITE WELDING ACADEMY, LLC THAT I AM REQUIRED TO WEAR MY PERSONAL PROTECTION EQUIPMENT (**PPE**) AT ALL TIMES WHEN IN SHOP AREA. I UNDERSTAND THAT I AM TO FOLLOW ALL SAFETY RULES. ARKANSAS ELITE WELDING ACADEMY, LLC WILL NOT BE LIABLE FOR ACCIDENTS CAUSED BY MY NEGLIGENCE.

---

STUDENT

DATE

---

TRAVIS D BIRD, OWNER/INSTRUCTOR

DATE

## ARKANSAS ELITE



**WELDING ACADEMY**  
333 Rosebud Road  
Quitman, AR 72131  
833-354-8310

## Arkansas Elite Welding Academy, LLC

Requested Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

# Elite Downhill Pipeline Program Enrollment Agreement

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
*Last First M.I.*

Address:

Street Address	Apartment/Unit #

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency Number: \_\_\_\_\_ SS# \_\_\_\_\_

Do you have a High School Diploma or GED? YES NO  
☐ ☐

School / Year:

## Program Information

## Elite Downhill Pipeline Program – 240 6 Weeks

**Class Times: Monday – Thursday 8:00 – 6:00**

**TUITION AND FEES:** A registration fee of \$100 is required to apply for enrollment to the Arkansas Elite Welding Academy program. This Registration Fee is due upon enrollment. Payment arrangements and admissions requirements must be completed and verified to be considered fully enrolled.

Registration Fee (Non Refundable)	\$ 100
Tools(Non Refundable)	\$ 600
Lab Fees Tuition	1200
	<u>4200</u>
Total	\$ 6100

**A \$100 non-refundable Registration FEE and a \$150 TUITION deposit is due upon enrollment. TUITION and FEES are due 30 days prior to the first day of class. Costs will not be altered once a student has enrolled in the program. Program costs could be changed for the next program date.**

Amount Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ Payment Method \_\_\_\_\_ Balance DUE \$ \_\_\_\_\_  
(VA, Cash, Check, Money Order, Credit Card)

***Arkansas Elite Welding Academy, LLC does not discriminate on the basis of sex, race, ethnic origin or religion***

02.07.2020

## Cancellation and Refund Policy

Arkansas Elite Welding Academy (AEWA) agrees to accept cancellations and make refunds according to the following:

An enrollment agreement may be cancelled within 72 hours after the date of signing. The school shall promptly fully refund all tuition and fees paid pursuant to the enrollment agreement. Such refund shall be made no later than thirty (30) days after cancellation. All monies paid by an applicant will be refunded if the applicant is rejected by the school or the school cancels the program's scheduled start date.

AEWA uses ACCET's refund policy and the State of Arkansas to determine any refunds/debt after a withdrawal.

### Refund Policy:

1. AEWA may retain a registration fee associated with withdrawal or termination not to exceed \$100.
2. During the first week of classes, tuition charges 10% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week (40 hours FT/25 hours PT) were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through seventy-five (75%) of the period of financial obligation (program length), tuition charges retained will not exceed a pro rata (%) portion of tuition for the training period (program length) completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)
4. After seventy-five (75%) of the period of financial obligation (program length) is completed, the institution may retain the full tuition.

### Refund Computation Sample:

The Elite Pipe Program (daytime program) length is 240 hours of training. The student started June 1 and is estimated to complete in July. Tuition and Fees are \$6,100. Registration Fee and Tools are Non Refundable. Last day of attendance is July 27<sup>th</sup>, the student has completed 120 hours. The student is obligated for 120 hours of attendance. Date of determination based on AWEA's attendance policy is July 27<sup>th</sup>. The percentage of tuition is retained by the school is based on the portion of the program the student attended when the student dropped or was dismissed.

Number of hours the student completed	= 120 hours
Number weeks student is financially obligated	= 6 weeks/240 Hours
Pro Rata portion completed based on 120 hours	= 120/240= 50%
50% X \$5,400	= \$ 2700.00
10% X (Unearned tuition)	= \$ 270.00
Owed to AWEA	= \$ 2970.00
Refunded to Student by August 21 <sup>st</sup>	= \$ 2430.00

Both AEWA/ACCET calculation and State of Arkansas calculation will be performed and the determination which best benefits the student will be used.

### Job Placement

Arkansas Elite Welding Academy provides Job placement assistance to graduates; however, we make no guarantees of employment or salary earnings.

### Complaint or Grievance Procedure

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of school.

Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the **ACCET Chair, Complaint Review Committee**, 1722 N Street, NW, Washington, D.C. 20036 Phone (202) 955-1113 **and/or** to **Alana Boles, Program Director**, Arkansas State Board of Private Career Education, 423 Main Street, Suite 400, Little Rock, AR 72201, Phone: (501) 371-2000

## Disclaimer and Signature

*I acknowledge that the student catalog is accessible to me and I agree to abide by the school policies and procedures as stated. I acknowledge I have read a copy of this agreement. This agreement becomes a legal binding contract once completed and signed by both parties.*

Student _____	Date _____
Parent (under 18) _____	Date _____
School Official _____	Date _____

## ARKANSAS ELITE



## WELDING ACADEMY

333 Rosebud Road  
Quitman, AR 72131  
833-ELITE 10

## Arkansas Elite Welding Academy, LLC

Requested Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

### Combined Structural Pipe Program Enrollment Agreement

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Cell Phone: \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency Number: \_\_\_\_\_ SS#: \_\_\_\_\_

Do you have a High School Diploma or GED? YES NO  
☐ ☐

School / Year: \_\_\_\_\_

### Program Information

#### Elite Combine Structural Pipe Program – 920 hours

Day – 23 weeks

Class Times: Monday – Thursday 8:00 – 6:00

**TUITION AND FEES:** A registration fee of \$100 is required to apply for enrollment to the Arkansas Elite Welding Academy program. This Registration Fee is due prior to the first day of upon enrollment. Payment arrangements and admissions requirements must be completed and verified to be considered fully enrolled.

Registration Fee	\$ 100
Tools	\$ 1500
Lab Fees	3800
<u>Tuition</u>	<u>14700</u>
Total	\$20100

A \$100 non – refundable Registration FEE and a \$150 TUITION deposit is due upon enrollment. TUITION and FEES are due prior to the first day of class. Costs will not be altered once a student has enrolled in the program. Program costs could be changed for the next program date.

Amount Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ Payment Method \_\_\_\_\_ Balance DUE \$ \_\_\_\_\_  
(VA, Cash, Check, Money Order, Credit Card)

**Arkansas Elite Welding Academy, LLC does not discriminate on the basis of sex, race, ethnic origin or religion**

## Cancellation and Refund Policy

Arkansas Elite Welding Academy (AEWA) agrees to accept cancellations and make refunds according to the following: An enrollment agreement may be cancelled within 72 hours after the date of signing. The school shall promptly fully refund all tuition and fees paid pursuant to the enrollment agreement. Such refund shall be made no later than thirty (30) days after cancellation. All monies paid by an applicant will be refunded if the applicant is rejected by the school or the school cancels the program's scheduled start date.

AEWA uses ACCET's refund policy and the State of Arkansas to determine any refunds/debt after a withdrawal.

### Refund Policy:

1. AEWA may retain a registration fee associated with withdrawal or termination not to exceed \$100.
2. During the first week of classes, tuition charges 10% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week (40 hours FT/25 hours PT) were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through seventy-five (75%) of the period of financial obligation (program length), tuition charges retained will not exceed a pro rata (%) portion of tuition for the training period (program length) completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)
4. After seventy-five (75%) of the period of financial obligation (program length) is completed, the institution may retain the full tuition.

### Refund Computation Sample:

The Elite Pipe Program (daytime program) length is 920 hours of training. The student started June 1 and is estimated to complete November 17th. Total Tuition and fees are \$20100. Registration Fee and Tools are Non Refundable. Last day of attendance is July 27<sup>th</sup>, the student has completed 420 hours. The student is obligated for 420 hours of attendance. Date of determination based on AWEA's attendance policy is July 27<sup>th</sup>. The percentage of tuition is retained by the school is based on the portion of the program the student attended when the student dropped or was dismissed.

Number of hours the student completed	= 420 hours
Number weeks student is financially obligated	= 23 weeks/920
Pro Rata portion completed based on 320	Hours=420/920=45.6
hours 45.6% X \$18,500	= \$8436.00
10% X 10064 (Unearned tuition)	=\$ 1000.00
Owed to AWEA	=\$ 9436.00
Refunded to Student by August 21 <sup>st</sup>	=\$10436.00

Both AEWA/ACCET calculation and State of Arkansas calculation will be performed and the determination which best benefits the student will be used.

### Job Placement

Arkansas Elite Welding Academy provides Job placement assistance to graduates; however, we make no guarantees of employment or salary earnings.

### Complaint or Grievance Procedure

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of school.

Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the **ACCET Chair, Complaint Review Committee**, 1722 N Street, NW, Washington, D.C. 20036 Phone (202) 955-1113 and/or to **Alana Boles, Program Director**, Arkansas State Board of Private Career Education, 423 Main Street, Suite 400, Little Rock, AR 72201, Phone: (501) 371-2000

## Disclaimer and Signature

*I acknowledge that the student catalog is accessible to me and I agree to abide by the school policies and procedures as stated. I acknowledge I have read a copy of this agreement. This agreement becomes a legal binding contract once completed and signed by both parties.*

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent (under 18) \_\_\_\_\_ Date \_\_\_\_\_

School Official \_\_\_\_\_ Date \_\_\_\_\_



## ARKANSAS ELITE



## WELDING ACADEMY

333 Rosebud Road  
Quitman, AR 72131  
833-ELITE 10

## Arkansas Elite Welding Academy, LLC

Requested Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

### Elite Pipe Welding Program Enrollment Agreement

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Cell Phone: \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency Number: \_\_\_\_\_ SS#: \_\_\_\_\_

Do you have a High School Diploma or GED? YES NO  
☐ ☐

School / Year: \_\_\_\_\_

### Program Information

#### Elite Pipe Welding Program – 720 hours

Day – 18 weeks

Class Times: Monday – Thursday 8:00 – 6:00

**TUITION AND FEES:** A registration fee of \$100 is required to apply for enrollment to the Arkansas Elite Welding Academy program. This Registration Fee is due prior to the first day of upon enrollment. Payment arrangements and admissions requirements must be completed and verified to be considered fully enrolled.

Registration Fee	\$ 100
Tools	\$ 1310
Lab Fees	3540
<u>Tuition</u>	<u>11150</u>
Total	\$16100

A \$100 non – refundable Registration FEE and a \$150 TUITION deposit is due upon enrollment. TUITION and FEES are due prior to the first day of class. Costs will not be altered once a student has enrolled in the program. Program costs could be changed for the next program date.

Amount Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ Payment Method \_\_\_\_\_ Balance DUE \$ \_\_\_\_\_  
(VA, Cash, Check, Money Order, Credit Card)

**Arkansas Elite Welding Academy, LLC does not discriminate on the basis of sex, race, ethnic origin or religion**

## Cancellation and Refund Policy

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AEWA uses ACCET's refund policy and the State of Arkansas to determine any refunds/debt after a withdrawal.

### **Refund Policy:**

1. AEWA may retain a registration fee associated with withdrawal or termination not to exceed \$100.
2. During the first week of classes, tuition charges 10% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week (40 hours FT/25 hours PT) were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through seventy-five (75%) of the period of financial obligation (program length), tuition charges retained will not exceed a pro rata (%) portion of tuition for the training period (program length) completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)
4. After seventy-five (75%) of the period of financial obligation (program length) is completed, the institution may retain the full tuition.

### **Refund Computation Sample:**

The Elite Pipe Program (daytime program) length is 720 hours of training. The student started June 1 and is estimated to complete October 15. Total Tuition and fees are \$16,1000. Registration Fee and Tools are Non Refundable. Last day of attendance is July 27<sup>th</sup>, the student has completed 320 hours. The student is obligated for 320 hours of attendance. Date of determination based on AWEA's attendance policy is July 27<sup>th</sup>. The percentage of tuition is retained by the school is based on the portion of the program the student attended when the student dropped or was dismissed.

Number of hours the student completed	= 320 hours
Number weeks student is financially obligated	= 18 weeks/720
Pro Rata portion completed based on 320	Hours=320/720=44.4
hours 44.4% X \$14,690	= \$6463.60
10% X 8226.40 (Unearned tuition)	= \$ 822.64
Owed to AWEA	= \$7286.24
Refunded to Student by August 21 <sup>st</sup>	= \$7403.76

Both AEWA/ACCET calculation and State of Arkansas calculation will be performed and the determination which best benefits the student will be used.

### **Job Placement**

Arkansas Elite Welding Academy provides Job placement assistance to graduates; however, we make no guarantees of employment or salary earnings.

### **Complaint or Grievance Procedure**

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of school.

Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the **ACCET Chair, Complaint Review Committee**, 1722 N Street, NW, Washington, D.C. 20036 Phone (202) 955-1113 and/or to **Alana Boles, Program Director**, Arkansas State Board of Private Career Education, 423 Main Street, Suite 400, Little Rock, AR 72201, Phone: (501) 371-2000

## Disclaimer and Signature

*I acknowledge that the student catalog is accessible to me and I agree to abide by the school policies and procedures as stated. I acknowledge I have read a copy of this agreement. This agreement becomes a legal binding contract once completed and signed by both parties.*

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent (under 18) \_\_\_\_\_ Date \_\_\_\_\_

School Official \_\_\_\_\_ Date \_\_\_\_\_



## Cancellation and Refund Policy

Arkansas Elite Welding Academy (AEWA) agrees to accept cancellations and make refunds according to the following:

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AEWA uses ACCET's refund policy and the State of Arkansas to determine any refunds/debt after a withdrawal.

### Refund Policy:

1. AEWA may retain a registration fee associated with withdrawal or termination not to exceed \$100.
2. During the first week of classes, tuition charges 10% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week (40 hours FT/25 hours PT) were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through seventy-five (75%) of the period of financial obligation (program length), tuition charges retained will not exceed a pro rata (%) portion of tuition for the training period (program length) completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)
4. After seventy-five (75%) of the period of financial obligation (program length) is completed, the institution may retain the full tuition.

### Refund Computation Sample:

The Structural Pipe Program (daytime program) length is 420 hours of training. The student started June 1 and is estimated to complete in August. Tuition And Fees are \$8,100. Registration Fee and Tools are Non Refundable. Last day of attendance is July 27<sup>th</sup>, the student has completed 220 hours. The student is obligated for 220 hours of attendance. Date of determination based on AWEA's attendance policy is July 27<sup>th</sup>. The percentage of tuition is retained by the school is based on the portion of the program the student attended when the student dropped or was dismissed.

Number of hours the student completed	= 220 hours
Number weeks student is financially obligated	= 10.5 weeks/420 Hours
Pro Rata portion completed based on 220 hours	= 220/420= 52.38%
52.3% X \$6800	= \$3556.40
10% X 3243.6 (Unearned tuition)	= \$ 324.36
Owed to AWEA	= \$3880.76
Refunded to Student by August 21 <sup>st</sup>	= \$2919.24

Both AEWA/ACCET calculation and State of Arkansas calculation will be performed and the determination which best benefits the student will be used.

### Job Placement

Arkansas Elite Welding Academy provides Job placement assistance to graduates; however, we make no guarantees of employment or salary earnings.

### Complaint or Grievance Procedure

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of school.

Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the **ACCET Chair, Complaint Review Committee**, 1722 N Street, NW, Washington, D.C. 20036 Phone (202) 955-1113 **and/or to Alana Boles, Program Director**, Arkansas State Board of Private Career Education, 423 Main Street, Suite 400, Little Rock, AR 72201, Phone: (501) 371-2000

## Disclaimer and Signature

*I acknowledge that the student catalog is accessible to me and I agree to abide by the school policies and procedures as stated. I acknowledge I have read a copy of this agreement. This agreement becomes a legal binding contract once completed and signed by both parties.*

Student _____	Date _____
Parent (under 18) _____	Date _____
School Official _____	Date _____

# 2020

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## No School

Jan 01	New Year's Day
Mar 23-27	Spring Break
May 25	Memorial Day
July 3	Independence Day
Sep 07	Labor Day
Nov 9-13	Fall Break
Nov 26-27	Thanksgiving Break
Dec 21-25	Christmas Break

## Start Completion Dates

Jan 14	(S) 4.2.20 (P) 5.26.20
Feb 11	(S) 4.30.20(P) 6.23.20
Mar 17	(S) 5.29.20(P) 7.22.20
Apr 14	(S) 6.26.20(P) 8.19.20
June 02	(S) 8.14.20(P) 10.7.20
June 23	(S) 9.4.20 (P) 10.28.20
July 23	(S) 10.6.20(P) 12.10.20
Aug 20	(S) 11.3.20 (P) 1.15.21
Oct 08	(S) 1.5.21 (P) 3.4.21
Nov 03	(S) 2.2.21 (P) 4.1.21
Dec 10	(S) 3.2.21 (P) 4.29.21

# ARKANSAS ELITE



# WELDING ACADEMY

### Combine Structural Pipe Program

Cohort	Start Date	Completion Date
C.01.20	01.14.20	-
C.02.20	02.11.20	07/28/2020
C.03.20	03.17.20	09/01/2020
C.04.20	04.14.20	09/23/2020
C.06.02.20	06.02.20	11/17/2020
C.06.23.20	06.23.20	12/09/2020
C.07.20	07.28.20	01/20/2021
C.08.20	08.18.20	02/10/2021
C.10.6.20	10.06.20	04/07/2021
C.10.27.20	10.27.20	04/28/2021
C.12.20	12.14.20	06/09/2021